

Dear XXXXX,

I am so excited to meet you when we begin class, but before we do I wanted to touch base with you about your compliance with Illinois' statewide mandate that all K-12 teachers, higher education employees, college students, and healthcare providers in Illinois either be vaccinated for COVID-19 or submit to weekly testing. I am aware that you are not currently in compliance and I wanted to let you know that if you do not comply it will lead to a progressive set of disciplinary actions beginning with a Student Conduct Violation, then restriction from campus, followed by a hold on your transcript, and culminating in withdrawal from all of your courses with an in-person component (please see the Oakton Student Testing-Vaccination Compliance Chart for more details).

I value you as a critical member of my course and I very much want to work with you over the course of the semester, but if you do not come into compliance with the mandate you will be restricted from the campus at the end of second week of classes and will be unable to attend class until you comply. Please know that while you are unable to attend courses due to noncompliance with the state COVID-19 vaccination/testing mandate I am under no obligation to provide you accommodations such as arranging for make-up tests, providing extensions on assessments, or providing course materials that are not available to the other students. I hope that you will make every effort to comply as soon as possible so that you don't miss out on any of our work together. If there is support that I can offer you to assist in your speedy compliance, please do not hesitate to ask.

Luckily, it is fairly easy to be in compliance with the state mandate. Here's how:

Option 1: Fill out the Student Vaccination Status Form and submit proof COVID-19 vaccination [HERE](#).

Option 2: Review and agree to the protocol for unvaccinated students/employees by filling out the Student Vaccination Status Form [HERE](#) -AND- Enroll and participate in the [College's weekly Covid-19 testing program](#) administered on Oakton's campuses (at the College's expense). If you are unable to utilize the Oakton SHIELD on campus testing program but you are completing weekly COVID-19 testing elsewhere you can alternatively upload proof of your test [HERE](#), so Oakton can update its records.

If you feel that you have received this message in error because you have already submitted either proof of receipt of at least the first dose of a COVID-19 vaccine or a negative COVID-19 test result in the past week, please immediately let me know and also contact the Office of Student Affairs at studentaffairs@oakton.edu, at their office (Des Plaines 2270), or call 847-635-1739 to discuss this matter with them.

Lastly, our interest at the college is not to remove students from classes, but to work with you to help you to comply with the state mandate to promote campus safety. I sincerely hope that you will comply with the state mandate requiring either proof of vaccination or weekly testing so that we can have a wonderful semester in class together. Again, if I can be of support or assistance please let me know.

Sincerely,
XXXXXX

